**QES CANADIAN UNIVERSITY 2015 – 2016 ANNUAL REPORT**

**Due: April 30, 3016**

The annual report describes all activities undertaken by the University and its partners for the period ending March 31, 2016. Activities must clearly show how they toward meeting Project objectives. Please complete the following sections and submit the report via email to qescholars@univcan.ca **no later than April 30, 2016**. We encourage the use of bullets to lighten the presentation.

**General information**

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| **Name of Canadian university:** |  |
| **Title of QES project:** |  |
| **Name of person completing the annual report:** |  |
| **Email of person completing the annual report:** |  |
| **QES project website (if applicable):** |  |
| **Links to QES media mentions over the past year:** |  |

1. **Provide a description of project objectives, outputs and outcomes as submitted in the project proposal.**
2. **Please explain how QEScholars were chosen and the challenges you faced.**

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| **Component** | **Recruitment strategy** | **Challenges** |
| Component 1: |  |  |
| Component 2: |  |  |
| Component 3: |  |  |

1. **Provide a summary of key activities and results per Project Component for the past year (please explain how specific activities contributed to achieving expected results outlined in your Project Logic Model). Comment on variances between expected and actual results achieved (including unexpected results).**

**Component 1**

* Activities:
* Results:
* How did activities contribute to expected results outlined in your Logic Model:
* Variances:
* Unexpected results

**Component 2**

* Activities
* Results
* How did activities contribute to expected results outlined in your Logic Model
* Variances
* Unexpected results

**Component 3**

* Activities
* Results
* How did activities contribute to expected results outlined in your Logic Model
* Variances
* Unexpected results

**In the table below please provide a list of all scholarships awarded in the past year. If needed, please add supplementary rows. \**Note, each table is only to include scholars who began their scholarship between March 1, 2015 and March 31, 2016.***

**Component 1 – Outgoing Canadian Scholars**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Scholar’s name**  | **Gender (M/F)** | **Went to which Commonwealth country** | **Commonwealth partner** | **Scholarship start date (dd/mm/yyyy)** | **Scholarship end date (dd/mm/yyyy)** | **Received academic credit? (Y/N)\*** |
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***\*If the scholar did not receive academic credit, please explain why.***

**Component 2 – Outgoing Canadian Interns**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Scholar’s name**  | **Gender (M/F)** | **Went to which Commonwealth country** | **Commonwealth partner** | **Scholarship start date (dd/mm/yyyy)** | **Scholarship end date (dd/mm/yyyy)** | **Received academic credit? (Y/N)\*** |
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***\*If the scholar did not receive academic credit, please explain why.***

**Component 3 – Incoming Graduate Scholars**

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| --- | --- | --- | --- | --- | --- | --- |
| **Scholar’s name**  | **Gender (M/F)** | **Coming from which Commonwealth country** | **Commonwealth partner (if applicable)** | **Scholarship start date (dd/mm/yyyy)** | **Scholarship end date (dd/mm/yyyy)** | **Received academic credit? (Y/N)\*** |
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***\*If the scholar did not receive academic credit, please explain why.***

1. **Describe 2 activities organised by your university which helped build scholars’ leadership skills.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Description of activity** | **Date (dd/mm/yyyy)** | **Location** | **Number of participants** | **Type of participants (students, QEScholars, local residents, etc)** | **Additional comments** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |

1. **Describe 2 activities organised by your university which helped connect scholars with each other, before, during and after their scholarship.**

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| --- | --- | --- | --- |
| **Description of activity** | **Date (dd/mm/yyyy)** | **Number of scholars involved** | **Additional comments** |
| 1. |  |  |  |
| 2. |  |  |  |

1. **In the tables below describe how your university connected scholars with the local community (including the local Community Foundation if applicable) in Canada and/or in the Commonwealth. Provide details of all community engagement activities, by QEScholar. If needed, please add supplementary rows.**

**Component 1 – Outgoing Canadian Scholars**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Scholar’s name** | **Description of community engagement activity**  | **Scholar’s role in the activity** | **Date**  | **Location** | **Number of participants** |
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**Component 2 – Outgoing Canadian Interns**

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| --- | --- | --- | --- | --- | --- |
| **Scholar’s name** | **Description of community engagement activity**  | **Scholar’s role in the activity** | **Date**  | **Location** | **Number of participants** |
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**Component 3 – Incoming Graduate Scholars**

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| --- | --- | --- | --- | --- | --- |
| **Scholar’s name** | **Description of community engagement activity**  | **Scholar’s role in the activity** | **Date**  | **Location** | **Number of participants** |
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1. **Please provide three lessons learned or course corrections needed during the implementation and execution of the project over the past year.**
2. **Share a success story with us.**
* **Who:**
* **When:**
* **Where:**
* **What:**
1. **General feedback from partners:**
2. **General feedback from the Canadian university:**