

Tanaka Fund

**Tanaka Fund Grant to Support Promising Junior Japanese
Studies Scholars**

Program Guidelines

October 2019

Application deadline: January 7, 2020

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Historical Background

The **Tanaka Fund** was established in 1974 as the result of an exchange of gifts between the governments of Canada and Japan. Canada offered \$1,000,000 to Japan to promote Canadian studies in Japanese universities, while Japan provided 300 million yen for the enhancement of Japanese studies in Canadian universities. The funds were used to establish the “Japan Foundation Trust Fund for the Promotion of Japanese Studies in Canadian Universities”. Guidelines developed by The Japan Foundation stipulated that the Trust Fund would be administered as an endowment and that the income thereof should be made available for the support and promotion of Japanese studies at universities and colleges in Canada. Universities Canada has administered the Fund since 1975. Until 2016, support for Japanese language lectureship at Canadian Universities was funded. In 2018, the Tanaka Fund was restructured to focus support towards young emerging scholars in order to foster the next generation of Japanese Studies scholarship in Canada.

We are pleased to announce the call for applications for the *2019 Tanaka Fund Grant to Support Promising Junior Japanese Studies Scholars*

Annual Value A total of \$50,000 is available for this year’s awards.

Value of Grants **Masters or Doctoral level students:** Grants up to a maximum of \$10,000 are available

Duration A maximum of three months in Japan

Project Implementation

Results of the competition will be announced in late March /early April 2020, and all travel must be completed by February 28, 2021. All reports must be submitted within 30 days after funded travel ends.

Eligibility

1. Open to Canadian citizens or permanent residents only.
 2. **Doctoral or Master's** level students who:
 - a. are enrolled in a Canadian university;
 - b. are conducting research related to Japan (comparative research included) with methods in the humanities and social sciences;
 3. Master’s students who are doing research towards their master’s thesis.
 4. Doctoral students who are doing research towards their dissertation proposal.
- **PhD candidates are NOT eligible.**

Please note that priority will be given to applicants whose most recent degree was no more than 5 years ago.

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Conditions

1. The Tanaka Fund Grant is tenable in Japan but travel to other locations may be considered if justified;
2. Grantees are expected to devote their full time to the pursuit of the goals described in their applications in Japan;
3. Grantees will have received ethics approval before travelling (if applicable);
4. If a successful applicant is offered any other grant whose duration overlaps with that of this program, he/she must decline either the Tanaka Fund Grant or the other grant for the overlapping period;
5. No extension of the duration of the travel to Japan supported by the grant can be allowed for any reason whatsoever;
6. Applicants are responsible for making the necessary arrangements for visas, flights, institutional affiliations, accommodation and health insurance.

Funding

Eligible expenses:

- Airfare: round trip discount economy-class airfare, the most direct route from scholar's residence
- Research expenses (please also refer to the list of ineligible expenses)
- Daily stipend: \$100.00 CAD

Ineligible expenses:

- Indirect costs: expenses that are not essential to carrying out the application's specific project
- Cost to purchase tools that may be used on a permanent, ongoing basis, such as computers, PC supplies, office supplies (e.g. photocopiers, electric appliances), or furniture (e.g. desks, chairs, racks), etc.
- International airfare exceeding the estimated fare for the shortest route from the city of boarding to the destination using economy class, IATA Special Excursion Fares (PEX discount fare).
- Entertainment costs, recreation costs, and costs relating to language study or other skills acquisition.

Disbursements

Universities Canada will disburse grants in two instalments:

- Living, research, and travel expenses other than airfare will be issued upon acceptance of the award.
- Airfare expenses will be issued upon the approval of the scholar's narrative and financial reports, once they have returned to Canada.

Unspent funds must be returned to Universities Canada.

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Application Information

Application Procedure

All applications must be received by the Partnerships and Programs Division of Universities Canada no later than **January 7, 2020**

Applications must be submitted via the Scholarship Partners Canada portal (<https://portal.scholarshippartners.ca/>). No emailed, faxed or hardcopy applications will be considered. Incomplete applications will not be submitted to the selection committee.

To be considered complete, an application must include:

- A completed application form;
- Transcripts;
- Completed budget form (in application);
- A current curriculum vitae;
- Two reference forms or equivalent letters of reference.

Selection Criteria The selection criteria are as follows:

A. How this research will contribute to Japanese Studies in Canada (20 points)

Each proposal will be assessed on the extent to which it contributes to the field of Japanese Studies in Canada which includes dissemination of research results.

B. Relevance and innovativeness of proposed research (20 points)

Each proposal will be evaluated on the extent to which it demonstrates the relevance of the proposed research to the creation, dissemination and sustained application of knowledge to support Japanese studies in Canada as well as explaining the importance of the proposed travel is to achieve the expected results.

C. Objectives, methodology and results (35 points)

The clarity of the project objectives will be evaluated, as will the soundness and viability of the proposed methodology, action plan and expected results.

D. Students' qualifications (10 points)

The suitability of the students -- their qualifications and language capacity -- will be assessed.

E. Budget (15 points)

The committee will assess if the budget is realistic, well-supported and if it presents an efficient use of resources.

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Screening Committee

Universities Canada will appoint a screening committee that will review applications.

The screening committee will be composed of representatives from Canadian universities and from the Social Sciences and Humanities Research Council (SSHRC).

All applicants will be notified of the committee's decisions by Universities Canada in late March/early April 2020. All decisions are final.

Reporting Requirements

The report must address the following points (a reporting template will be provided)

Synthesis: a 250-word summary of the project rationale, objectives, methodology and results, emphasizing outcomes attributable in whole or in part to the Tanaka Fund supported activities including how your research advances Japanese Studies in Canada;

A description of the methodology and activities;

Results: listing all outputs and achievements;

Overall assessment and recommendation;

Two or three high resolution digital photos from the project, with captions, that can be used by the Japan Foundation for publications.